

TECHNICAL & DEVELOPMENT SERVICES (SOUTHERN) LTD

JOB DESCRIPTION – Development Engineer

Location:- Hillreed House, 54 Queen Street, Horsham, West Sussex, RH13 5AD



Job Purpose:- To undertake the management of utilities on behalf of external clients.

Key Accountabilities

- To assist Directors with their duties.
- To undertake the progression of enquiries on behalf of TDS clients in relation to the provision and management of utilities on new developments.
- To ensure timely delivery of utilities and associated matters on new developments.
- To undertake the checking of utility costs on both new and historic developments and identifying charges which could be challenged.
- To assist with the resolution of post-development issues on behalf of clients.
- To supervise the work of Assistant Development Engineers and assist with their training as required
- To undertake other tasks which may be required from time to time by the directors.

Key Tasks

- Undertaking TDS work including Utilities and Design as required.
- Liaising with Utilities Companies in relation to applications for new mains and services, enquiries relating to the diversion and disconnection of existing mains and services and progression of all matters relating to utilities to ensure clients developments can proceed on time.
- Liaising with site contacts for both clients and utilities companies in relation to planning and delivery of the provision of mains and services on new developments in line with prescribed timescales.
- Ensuring that best value is achieved for clients in relation to utilities issues by thoroughly checking whether proposed and historic costs are fair and reasonable and identifying any abnormal charges which should be challenged.
- Obtaining relevant information required to progress an issue on behalf of our client.
- Attending Design Team Meetings with the client as required
- Reporting to our clients in a format that has been agreed with them. Producing site diary sheets.
- Managing and supervising junior members of staff
- As an employee representing TDS carry out the above in a polite and professional manner.
- Scanning and printing drawings for all TDS Companies, as required

Please email your CV to Vera Ranson
Office Manager/Administrator
Email: Vera.Ranson@t-d-s.com
Tel: 01403 276888